



## REPORT TO THE COUNTY EXECUTIVE SECOND QUARTER, 2025

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The following reports for the 2<sup>nd</sup> quarter of 2025 are presented to the County Executive:

### ADMINISTRATIVE SERVICES

#### Animal Control

From April 1<sup>st</sup> to June 30<sup>th</sup>, 2025, the Shelter took in 147 cats, 221 dogs, 4 rabbits, and 2 guinea pigs for a total of 374 animals.

- Owners claimed 3 cats and 73 dogs
- We adopted 45 cats, 29 dogs, 4 rabbits and two guinea pigs
- Euthanized per owner's request were 28 cats and 54 dogs
- Euthanized due to aggressive behavior, or illness were 6 cats and 9 dogs
- Transferred to other shelters and rescues were 37 dogs and 6 cats

Field Activity for the 2<sup>nd</sup> quarter is as follows: Officers went out on 637 calls, this quarter, which include the following:

- 128 Animal Bites
- 89 Investigations of Cruelty, Neglect, or Abandonment
- 185 Loose and Aggressive
- 103 Barking
- We are at full capacity with both dogs and cats. We are working with other shelters & rescuers to move animals out of the shelter but unfortunately all municipal shelters, private shelters, and rescuers are all dealing with the same issue of full capacity. Unfortunately, dogs and cats are still being abandoned along the side of the road. We are pulling animals out of homes, due to neglect, abandonment and even assisting police with drug raids where animals are in the building.
- We are promoting our pets on various forms of social media platforms, we still have dogs out at the Prison going through training,
- We had another Free Vaccine Clinic in May, for the Bay County Residents to be able to receive a free rabies vaccine, free distemper vaccine, and even a free microchip for

dogs and cats, The vaccine and chipping clinic was sponsored by Mitten Mutts Rescue. Bay Valley Animal Hospital's Dr. Elizabeth Hairderer was gracious to volunteer her time to administer the vaccines. About 485 cats & dogs were vaccinated. The next Free Vaccine Clinic will be October 11, 2025.

- We were involved with Gephart's Third Annual Adoption Event in their parking lot. Various Shelters and rescues were involved which included Sanilac Humane Society, Midland Humane Society, Tuscola County Animal Control, and us.
- We do have a walking program at the Shelter for the dogs. People will sign up to be volunteer walkers. They will go through an orientation to show them how to set up the fanny pack with treats and bags. Staff help to make sure to show the volunteers have the leash properly on the dogs before walking. Not only do we have volunteers who come in on a regular basis to walk, we have groups from banks, businesses, and even colleges come in to help the dogs get out to have some exercise. This helps the dogs with more socializing with people and learning to walk on leash.

## Veterans

### Emergency Relief Fund

During this period, the Department serviced (27) veterans. Of these veterans: (7) veterans did not meet program criteria; (5) too early for servicing and (2) ineligible for the program. Additionally, (5) of the (22) veterans who received food and/or gas cards returned receipts so far. Motion for receipt return was passed at the 3/18/2025 meeting of the Department of Veteran Affairs Committee.

(21) Food Vouchers, (15) Fuel Vouchers

Assistance Provided	Amount
Food	\$1,750.00
Gas	\$375.00
Heat/Furnace	\$0.00
Water/Sewer	\$508.26
Bay City Utilities	\$ 0.00
Consumers Energy	\$0.00
Car Repair	\$0.00
Bus Passes	\$0.00
Rent/Mortgage	\$0.00
Home Repair	\$0.00
Other (Propane)	\$ 0.00
<b>Total</b>	<b>\$2,633.26</b>

**Transportation**

	Vets	Mileage	Driver Hours
Ford Van	14	590	27
Red Chrysler Van	25	1202	61
Grey Chrysler Van	57	2510	125.75
<b>Total</b>	<b>96</b>	<b>4302</b>	<b>213.75</b>

**County Markers and/or Burial Benefits:**

Veterans	Spouses	Markers	No Wartime
22	9	2	7

**Michigan Veterans Trust Fund (MVAA/MVTF) Applications**

Local Board		MVTF		
In Process	Approved	In Process	Approved	Other
0	0	0	0	1 (Saginaw County)

**County Veteran Service Officer**

- See Attached.

# Bay County 2025

Relationship	
Veteran	848
Spouse	368
Other	53
<b>Total</b>	<b>1269</b>

War Era	
WWII	11
Korean War	5
Vietnam War	293
Gulf War	400
Peacetime	224
<b>Total</b>	<b>933</b>

County	
Bay	954
Saginaw	248
Midland	22
Arenac	11
	2
	0
	0
	0
	0
Other	47
<b>Total</b>	<b>1284</b>

Claims Activity	Q1	Q2	Q3	Q4	Total
Federal Burial Allowance	12	6	0	0	18
Clothing Allowance	0	6	0	0	6
Survivors Pension	5	1	0	0	6
Death Indemnity Compensation	13	3	0	0	16
Educational Claims	0	1	0	0	1
Non-Service Connected Pension	4	2	0	0	6
Special Adapted Automobile	0	0	0	0	0
Special Adapted Housing	0	0	0	0	0
Service Connected Compensation	91	51	0	0	142
Additional Forms Completed	90	51	0	0	141
<b>Total</b>	<b>215</b>	<b>121</b>	<b>0</b>	<b>0</b>	<b>336</b>

Support Services	Q1	Q2	Q3	Q4	Total
Michigan Veteran Trust Fund	1	1	0	0	2
Soldiers/Sailors Relief Fund	33	5	0	0	38
County Burial Allowance	1	0	0	0	1
Home Loan Certificate of Eligibility	2	1	0	0	3
CHAMPVA	2	7	0	0	9
Healthcare Enrollment	14	10	0	0	24
Other Support Services	24	13	1	1	39
<b>Total</b>	<b>77</b>	<b>37</b>	<b>1</b>	<b>1</b>	<b>116</b>

Appeals Process	Q1	Q2	Q3	Q4	Total
Supplemental Claims	39	22	0	0	61
Higher-Level Reviews	4	18	0	0	22
Board of Veterans Appeals	2	4	0	0	6
<b>Total</b>	<b>45</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>89</b>

Other Activities	Q1	Q2	Q3	Q4	Total
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Personal Interviews	0	0	0	0	0
File Reviews	257	142	1	1	401
Claim Status Checks	87	139	0	0	226
<b>Total</b>	<b>344</b>	<b>281</b>	<b>1</b>	<b>1</b>	<b>627</b>

<b>Forms</b>		Q1	Q2	Q3	Q4	<b>Total</b>
Sent to VA		12	19	0	0	31
Sent to VSOs (AL, DAV, VVA, VVA)		150	134	0	0	284
<b>Total</b>		<b>162</b>	<b>153</b>	<b>0</b>	<b>0</b>	<b>315</b>

<b>Demographics</b>		Q1	Q2	Q3	Q4	<b>Total</b>
Aging and Elderly Veterans (70+)		36	43	0	0	79
Female Veterans		39	30	0	0	69

If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both

### CENTRAL DISPATCH 9-1-1

#### Operational Performance

##### Staffing

Two dispatchers successfully completed the training program during the quarter and are now working independently. In addition to these completions, one new hire is currently in orientation, and another is progressing through Phase II of training. A former supervisor has also rejoined the team in a part-time capacity, adding operational flexibility and experience. These updates have contributed to staffing stability and continued support for daily operations.

##### UPS Installation and Center Resiliency

The uninterruptible power supply (UPS) installation project at the main dispatch center was completed this quarter. The new system provides over 120 minutes of runtime, exceeding expectations. During installation, dispatch operations were temporarily relocated to the backup center to maintain uninterrupted service. The project required close coordination between Buildings and Grounds, ISD, and dispatch leadership. As part of the implementation, a review of power distribution led to enhanced redundancy for several critical systems, including the 911 phone infrastructure. These improvements have increased the center's resiliency and reliability during power disruptions.

##### Fireworks Festival Support

Two dispatchers were assigned to the incident command trailer during the Fireworks Festival to handle all 911 call-taking and coordination within the geofenced event area. This allowed the main center to remain focused on countywide operations. The configuration proved effective in managing call volume and maintaining clarity in operations. Although Verizon declined to provide supplemental network support for the event, there were no significant connectivity issues observed. Network capacity during large-scale events will continue to be monitored as part of future planning.

#### Key Initiatives

##### Radio System Components

Bay County Central Dispatch received a donation of Motorola MCC 5500 radio system equipment from Clare County. The equipment included several components that are no longer manufactured but remain in active use in both the backup center and the incident command trailer. Securing these parts has strengthened system reliability and improved long-term support for critical infrastructure.

##### Logix Utilization and Investigative Support

Dispatch personnel participated in training with Peninsula Fiber Network (PFN) focused on the Logix platform. The training highlighted new capabilities within the system, including the ability to reconstruct call timelines and trace caller movement through breadcrumb data.

These tools provide additional value in post-incident analysis and may assist with investigations or legal proceedings when needed.

### Storm Planning and Radio Contingency

A review of the center's storm response and radio contingency procedures was conducted this quarter with the Michigan Public Safety Communications System. The review focused on continuity planning for tower outages and operations in site trunking mode. Bay County's procedures remain aligned with state expectations and continue to support reliable communication during infrastructure or weather-related disruptions.

### Encryption Planning

Bay County Central Dispatch is awaiting cost estimates from Motorola and Anderson Radio for both device-level encryption packages and standalone programming services. All radios currently being purchased are encryption capable. This approach ensures future compatibility with Criminal Justice Information (CJI) compliance requirements and allows for a phased implementation when the time is appropriate.

## CORPORATION COUNSEL

- OPENED NEW MATTERS, REVIEWED CONTRACTS, OR PROVIDED LEGAL OPINIONS TO:
  - Animal Services
  - Board of Commissioners
  - Buildings & Grounds
  - Central Dispatch 911
  - Circuit Court
  - Clerk
  - Criminal Defense
  - Department on Aging
  - Drain Commissioner
  - Executive
  - Finance
  - Geographic Information Systems Division
  - Health Department
  - Information Systems Division
  - Land Bank
  - Personnel & Employee Relations
  - Probate & Juvenile Courts
  - Prosecutor
  - Purchasing
  - Recreation and Facilities
  - Register of Deeds
  - Retirement Board
  - Sheriff
  - Treasurer
- Received, reviewed, and responded to various subpoenas:
  - Bay County Sheriff's Office - 1
  - Bay County Central Dispatch - 1
  - Bay County Treasurer's Office - 1
- Attended Board of Commissioners meetings
- Attended Retirement Board meetings
- Attended VEBA Board meetings
- Attended multiple quadrant meetings with central service staff
- Multiple meetings/contacts with constituents regarding constituent concerns

- Drafted various correspondence and memos for the County Executive
- Assisted the Board of Commissioners in drafting resolutions
- Provided legal opinions and guidance on employee and personnel issues
- Attended meetings concerning the Bay County Community Health Center building
- Attended meetings regarding the Bay County Brownfield Redevelopment Authority
- Participated in numerous meetings with staff and some Bay County unions to begin contract negotiations.

## **CURRENT LITIGATION**

- |  |   |
|--|---|
| ○ Christine Fiebke v. Bay County                                       | ○ Piotr Chrobak v. Bay County                         |
| ○ Drafted pleadings and participated in Treasurer foreclosure hearings | ○ Estate of Alice Green v. Bay County                 |
| ○ Kara Elgas MDCR Complaint  | ○ Tony Keller v. Bay County                           |
| ○ Tammy Ware v. Bay County   | ○ Kolu Stevens v. Bay County                          |
| ○ Carrie Reinhardt v. Bay County                                       | ○ Delores Proctor, et al v. Bay County (class action) |
| ○ Pro Fab Co., Inc. v. Pincanna-Real Estate Grow, LLC, et al           | ○ Thomas A. Fox v. Bay County (class action)          |

## **BANKRUPTCY CASES**

- |  |   |
|--|---|
| ○ Rite Aid Chapter 11 claim                | ○ McDonald, Jr. (Debates) v. Bay County |
| ○ McDonald, Jr. (Mattison) v. Bay County   | ○ McDonald, Jr. (Pero) v. Bay County    |
| ○ McDonald, Jr. (Anticliff) v. Bay County  | ○ Purdue Pharma Chapter 11 claim        |
| ○ McDonald, Jr. (Bauer) v. Bay County      | ○ Mallinckrodt Chapter 11 claim         |
| ○ McDonald, Jr. (A&E Harris) v. Bay County | ○ McDonald, Jr. (Worden) v. Bay County  |
| ○ McDonald, Jr. (Herber) v. Bay County     | ○ Estate of Cater Bankruptcy matter     |
| ○ McDonald, Jr. (Stahl) v. Bay County      |   |

## **RISK MANAGEMENT**

- Coordinated and processed 6 Notary Bond requests with MMRMA
- Received & filed 7 incident report forms
  - MMRMA Claim Submissions for this quarter:
    - Drain Commissioner vehicle incident, Claim No. 2502198
    - Department on Aging vehicle incident, Claim No. 2501509
    - Bay County LEC Incident, Claim No. 2501671
  - Continued coordinating and processing the following MMRMA submitted claims:
    - BCSO vehicle incident, Claim No. 2500725
    - BCSO vehicle incident, Claim No. 2500726
    - BCSO vehicle incident, Claim No. 2500853
    - BCSO vehicle incident, Claim No. 2501004



- BCSO incident, Claim No. 2303794
- Foreclosure Proceeds, Piotr Chrobak, Claim No. 2101176
- Foreclosure Proceeds, Estate of Alice Green, Claim No. 2101339
- Foreclosure Proceeds, Tony Keller, Claim No. 2101478

### **FREEDOM OF INFORMATION ACT (FOIA)**

- Processed and responded to **214** FOIA requests
  - Including **16** requests for deputy bodycam/dashcam footage
- Coordinated with the following offices and departments to complete FOIA responses:
  - Animal Services & Adoption Center
  - Clerk's Office
  - Central Dispatch 9-1-1
  - Environmental Health
  - Finance Department & Purchasing
  - Medical Examiner
  - Prosecutor's Office
  - Retirement Board
  - Sheriff's Office
  - Treasurer's Office

### **CONFERENCES/SEMINARS/TRAININGS/SPECIAL EVENTS**

- Participated in multiple JustFOIA webinar trainings - Jayson Hoppe, Nicole LaDouce
- Attended ICLE Labor and Employment Law Seminar - Amber Davis-Johnson, Heather Brady Pitcher
- Attended MMRMA FOIA Coordinator Training - Jayson Hoppe, Nicole LaDouce
- Completed LEIN certification course - Jayson Hoppe, Nicole LaDouce
- Attended NAPPA 2025 Legal Education Conference - Heather Brady Pitcher

### **CRIMINAL DEFENSE**

#### *MARCH 2025 Appointments*

Numbers not available for last quarter report

- 36 appointments

#### *APRIL 2025 Appointments*

- 50 Appointments

#### *MAY 2025 Appointments*

- 52 Appointments

#### *JUNE 2025 Appointments*

- Information not available yet

#### **Goals Next Quarter:**

Continuing Legal Education

#### **Office Of Assigned Counsel**

#### *MARCH 2025 Arraignments by MIDC Attorneys*

*Not available last quarter*

- 247 District Court

- 20 Circuit Court

### *APRIL 2025 Arraignments*

- 225 District Court
- 20 Circuit Court

### *MAY 2025 Arraignments by MIDC Attorneys*

- 214 District Court
- 24 Circuit Court

### *JUNE 2025 Appointments*

- Information not available yet

Goals Next Quarter:

MIDC Renewal Grant submission

### DEPARTMENT ON AGING (DOA)

- See Attached.



# Bay County Department on Aging

## 2nd Quarter 2025

**Home  
Delivered  
Meals**  
**56,177**

**Congregate  
Meals**  
**5955**

Activity Centers

**Commodities  
Boxes  
Delivered**  
**128**

All of BCDOA Activity Centers are open with Kawkawlin now open 3 days a week, they still continue to grow and offer fun filled activities. Remember our Activity Centers are cooling centers when they are open during the summer months.

Our Home Delivered Meals are still going strong and between the two we are serving 1100+ meals a day . We have 2 Full-time in our Homemaking Program that has helped lower our waiting list for this service, and Case Coordination & Support is, as always, very busy. Respite Care Services are gaining momentum and caregivers are please with this service.

Department on Aging Mission Statement:

The Bay County Department on Aging is dedicated to providing continued opportunities for the community's older adults by maintaining independence, offering social activities, and enhancing their lives through delivery of quality services in a cost-effective manner.

**Respite  
(Hours)**  
**165**

**Volunteer  
(Hours)**  
**659**

**Caregiver (Hours) 161**  
**Case Coordination (Hours) 1797**

**Homemaking  
(Hours)**  
**2378**

**Personal Care  
(Hours)**  
**723**

### Activity Centers Update:

Please check out our Wonderful Times Newsletter and all the happenings going on at Department on Aging!

You can receive it through snail mail, email or pick it up at any Activity Center!

For more information please visit our web page at  
[www.baycountymi.gov/aging/](http://www.baycountymi.gov/aging/)

We are excited to announce that the Department on Aging Olympic Games 2025 are gearing up for this Winter.

We have a new game this year called  
"Battle Golf"

This will be a week of games open to those participants 55 years and better!

Please call the Department on Aging to get your name on the mailing list.

We hope to see you all there...

**Let the games begin!!**

## ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

### Director's Report

Director Michael Losey began employment with Bay County on March 31, 2025; the 2<sup>nd</sup> quarter was largely spent learning internal county processes and functions, meeting the Department team and other Bay County staff, and working on several community initiatives that are in early stages of development.

#### Division Work:

- Transportation Planning/ GIS Division highlights are appended to this report
- Mosquito Control report submitted separately from this report
- Forest Sustainability report submitted separately from this report

#### Partnerships, Engagement:

- Director Losey attended Bay Future Annual Meeting.
- Director Losey attended Dow Championship Business Sustainability Summit on behalf of County Executive Barcia.
- Director Losey attended a meeting with Go Great Lakes Bay team (Great Lakes Bay Region Visitors Convention Bureau).
  - Distributed 100's of 'Saginaw Blueways Water Trail' pamphlets from our office to Go Great Lakes to share across region.
- Director Losey attended Saginaw Bay Watershed Initiative Network 'Spring Resource Meeting'
  - Networked with other professionals working in the area and reviewed grant projects submitted to Saginaw Bay WIN.
- Director Losey presented environmental topics to Mosquito Control Division field staff as part of their morning learning series.
- Director Losey attended a tour of Whitefeather Landfill.
- GIS Users from EA&CD Department attended GIS User Group meeting of County/ City GIS experts.
- Networking and introductory calls with DNR Fisheries Division staff, DNR State Park Stewardship Division, Thumb Land Conservancy, Saginaw Basin Land Conservancy.

#### Community Initiatives:

- Materials Management Planning: This is a state-required update to the Solid Waste Management planning process of the past, and the Department of Environmental Affairs & Community Development is the Designated Planning Agent for this effort.
  - April: Committee appointed by County Executive, in concurrence by Board of Commissioners.
  - May: In early and late May, two committee meetings were held; adopted bylaws and develop a 'Work Program' that will set a course for the next year of activities as well as unlock grant funding from state to assist in development of

the Materials Management Plan.

- Bay County Brownfield Redevelopment Authority:
  - Several new appointments were made to the Brownfield Redevelopment Authority Board of Directors, and an annual meeting was held in June of 2025.
  - Director Losey spent time in Q2 2025 getting up to speed on current brownfield projects and learning about brownfield redevelopment generally.
  - Director Losey met with Bay Valley Resort project team and other County Staff and Brownfield board members involved in this project to date.

Department Staffing Updates:

- Director Losey began work on March 31, 2025
- Joshua VanderLaan, previously serving in a temporary/full time status role as Transportation Planning and GIS Technician, was hired into a regular/full time role.
- The vacant Administrative Secretary position was posted and filled by Hailey Heritier, who will be starting with the EA&CD Department in Q3 2025.
- See the upcoming EEOP report for more details on personnel.

Former Director Ogar continued her employment with the county in a temporary/ transition role and focused on supporting closeout tasks for projects including the Linwood Access and brownfield redevelopment project at Euclid Ave (Tim Horton's). Laura's institutional knowledge and expertise has been a fantastic resource for us as we learn from the past and move forward as a department into the future.

### Geographic Information Systems (GIS)

Continued MiSAIL/Bay County Orthophoto Acquisition Project, including board resolution, budgeting, and correspondence between project partners. Attended county-wide GIS user meeting. Updates to the FetchGIS & Bay County parcel layer. Updated commissioner district map. Produced GIS mailing list for the Drain Office. General GIS requests (2), & redesign of external GIS request planner. Kawkawlin & Bangor Fire Dept requests for boundary data. Attended IMAGIN/MiCAMP GIS Conference.

### Forest Sustainability Program

#### **Spongy Moth Management (*Lymantria dispar*):**

For the first time in years, the Forest Sustainability Program did not complete treatment for Spongy Moth in Bay County in spring of 2025. Due to diligent aerial treatment and monitoring during the last major Spongy Moth outbreak in Bay County (2020-2024), population numbers were reduced to tolerable levels, with no notable tree defoliation occurring during the outbreak. Spongy Moth male trapping as well as egg mass monitoring in 2024 resulted in data proving a major decline in population throughout Bay County.

Even though Spongy Moth populations are currently low throughout Bay County, program staff will remain diligent in monitoring methods for Spongy Moth in 2025. It will be the increase in male Spongy Moth trapping numbers during the summer months, as well as the amount of new egg masses found while monitoring during the fall, that will give us an advanced warning that

a population increase is occurring. It is this early detection of population increase that will make us prepared and ready for the next Spongy Moth outbreak Bay County may experience in future years.

### **Spongy Moth Male Trapping:**

In **late June of 2025**, program staff deployed male Spongy Moth traps at **24 locations** spread throughout Bay County to aid in tracking overall population numbers. These traps are rigged with a female Spongy Moth pheromone mimic that attracts male moths to their locations from nearby surrounding areas. Traps are placed within woodlots, or on woodlot edges where Spongy Moth outbreaks have historically occurred, and which have the makeup of tree species Spongy Moth prefer. These traps will be checked on a weekly basis and will remain deployed until September. This data will be crucial for viewing overall population trends of Spongy Moth in Bay County and will be compared to previous year's data sets to help us predict if treatment will need to occur in 2026.

### **Emerald Ash Borer (*Agrilus planipennis*): Ash Tree Treatment Operations:**

Between **June 16th and June 20th, 2025**, **926 publicly owned ash trees** were treated in Bay County to protect them from the effects of the invasive Emerald Ash Borer. Kinnucan Tree Experts out of Lake Bluff, Illinois completed their 1st year under a 2-year contract renewal with our program and treated **17,277 inches** worth of DBH (diameter at breast height) of publicly owned ash trees in Bay County. These treatments will protect the trees from the Emerald Ash Borer for three years. Specific locations of trees included in the 2025 treatment operations were located along streets, in parks, and publicly owned areas in the locations of the Bay County Golf Course, Bay County Medical Care Facility, Bay County Juvenile Home, James Clements Municipal Airport, Breaker Cove Condominiums, and all publicly owned Ash Trees along the streets of the Southeast Quarter of Bay City (East of the Saginaw River, south of Columbus Avenue). Other geographic areas within Bay County containing publicly owned Ash Trees will be treated in future years, as we rotate treated areas of ash trees within a 3-year cycle.

The Forest Sustainability Program currently treats nearly **3,000 publicly owned ash trees** throughout Bay County. Almost all of the ash trees enrolled in our treatment operations continue to grow and thrive, providing value in many forms to Bay County and its residents. Program staff will begin our ash tree inventory and assessment in August, where each remaining tree will be evaluated, measured, and given a health rating. The results of this assessment will help guide management decisions for not only our program, but other property managers throughout Bay County.

### **Emerald Ash Borer (*Agrilus planipennis*) Trapping Project:**

In the beginning of June, **Assistant Program Coordinator, Carter Rogers**, began the final year of a **3-year Emerald Ash Borer (EAB) trapping project at 6 select sites in Bay County**. This project was first developed in 2023 to look at detection and density of the lingering EAB

population in Bay County with the goal of giving program staff valuable population data for **adjusting our ash tree treatment operations to ensure fiscal responsibility** based on the data collected. Program staff deployed canopy traps at 6 different sites which were rigged with a chemical lure that mimics the volatiles of heavily stressed ash trees which attract EAB. Specific trap locations include Bay County Pinconning Park, Fraser Township Hall, Gibson Township Park in Bentley, Frankenlust Township Park, Finn Road Park in Essexville, and Williams Township Park in Auburn. These traps were placed at locations chosen specifically by program staff based on meeting criteria such as the proximity to treated ash trees, lingering ash, and regenerative ash site.

The data provided by this project so far has given us an insight into the lingering Emerald Ash Borer population throughout Bay County, and the importance of continued treatment of the publicly owned ash trees within our program's treatment operations. These trees define the fairways of the Bay County golf course, make up the canopy of publicly owned parks, streets, and schools, and provide value to our community in many ways. Keeping the ash trees growing and thriving is very important to our program and residents of Bay County, and this project has provided us with valuable data proving the importance of continued treatment, and the lingering threat that remains from the Emerald Ash Borer, even after its initial invasion.

This 3-year project will conclude in the fall of 2025, and once the data is fully analyzed, program staff will be creating a detailed report of the project, which includes methodology, data results, specific details of trapping locations, and conclusions based on our staff's opinions of the results, and how this will affect our program operations going forward. We plan on sharing this report with interested stakeholders, and then in the form of a Press Release which will briefly summarize our results and conclusions. We expect the report to be available sometime in early 2026.

### **Example of an Emerald Ash Borer Canopy Trap**





### **NEW! Program Staff Obtain Certified Arborists Licenses**

As of April 17, 2025, both program staff members, **Jeremy Lowell** and **Carter Rogers**, passed their exams to officially become **Certified Arborists** through the ISA (International Society of Arboriculture). This accomplishment cannot be understated and provides a higher level of value and expertise provided by our program to Bay County residents. This exam took months of preparation work by program staff, and obtaining these certifications proves a commitment by our program to continually grow our knowledge base to provide the best services we can to landowners of Bay County when it comes to tree health, tree disease, tree management, and forest health as it relates to invasive species.

### **Why was it valuable for staff to become Certified Arborists?**

- 1) Industry Gold Standard and Credibility:
  - The ISA certification is the most recognized and respected credential globally in arboriculture.
  - Signals we possess verified knowledge and adhere to international best practices when it comes to working with trees.
  - Demonstrates a commitment to professionalism and continued education.
- 2) Validation of Comprehensive Knowledge:
  - Passing the rigorous exam proves a broad, science-based understanding of subjects such as Tree Biology and Identification, Soil Science and Nutrition, Pruning Techniques



and Standards, Tree Installation, Establishment, and Selection, Diagnosis and Treatment of Tree Disorders (Pests, Diseases, Abiotic Issues), Tree Risk Assessment and Management , Tree Support and Lightning - Protection Systems, Safe Work Practices, Urban Forestry Management Concepts.

- 3) Commitment to Ethical and Best Practices:
  - Certification binds you to the ISA's Code of Ethics, promoting responsible tree care and landowner interactions.
  - It ensures you base your work on current, research-backed science, not outdated or harmful practices.
  - It demonstrates commitment to tree health and longevity, not just tree removal.
- 4) Enhanced Client Trust and Program Marketability:
  - Homeowners and businesses increasingly seek certified professionals. The Certified Arborist's logo builds trust instantly.
  - Landowner's and Clients know they are working with someone qualified to make sound decisions when it comes to tree management.
- 5) Commitment to Continuous Learning and Professional Networking:
  - Maintaining certification requires Continuing Education Units (CEUs)
  - This ensures we stay current with evolving science, techniques, safety standards, and regulations, preventing our knowledge from becoming obsolete.
  - Joining the ISA and retaining certification provides access to networking opportunities with peers, experts, researchers, and potential clients. It also provides access to publications and research via Arborist News, journals, online resources, and research findings.
  - Conferences and Workshops provide opportunities for advanced learning and skill development for Certified Arborists.

### **Program's Continued Increase with the use of Technology:**

Program staff continue to use cutting-edge mapping techniques to make fieldwork more efficient, and to share our data with others in a more meaningful way. Programs like ArcGIS Pro, ArcGIS Dashboard, ArcGIS Online, and Arc Field Maps have been leading the program towards the future of data collection and mapping needs. Improving on how data is collected in the field and how we share this data with stakeholders has been a major benefit to the program. The program is now completely paperless when it comes to our mapping and data collection needs, making our activities more environmentally friendly, as all our field work continues to be aided using digital mapping and iPads.

### **Community Outreach:**

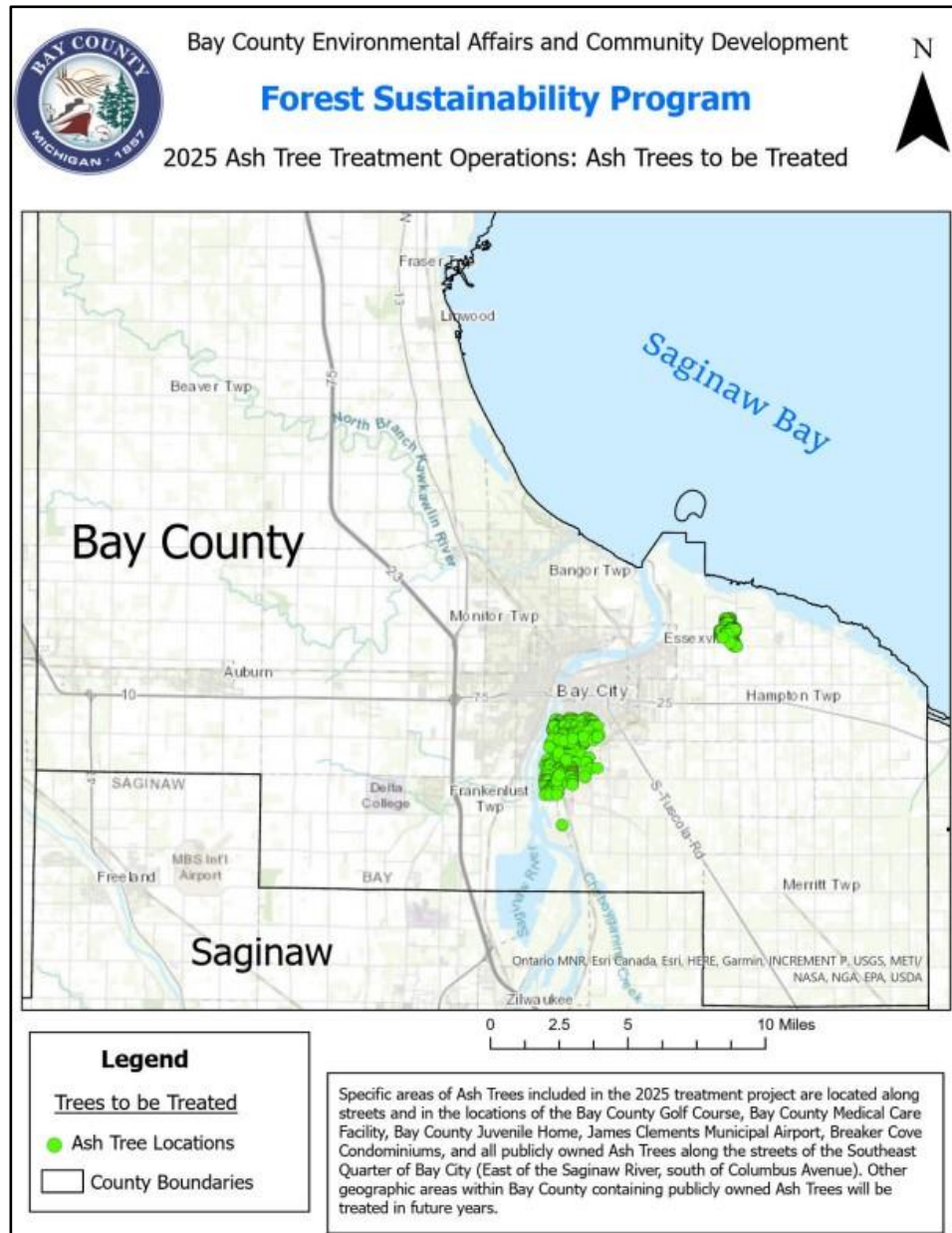
Program staff continue to utilize the Constant Contact Program for creating newsletters which are shared with interested Bay County residents who were willing to give us their email

information. The program currently has over 750 contacts the newsletter is sent to, and it has been a great way for us to share information with those property owners most closely involved with our program operations. Newsletters cover a variety of topics depending on the time of year we are in, some of which include invasive species treatment in Bay County, discovery of new invasive species in Bay County, tree maintenance tips, and major program updates.

### Training/Events:

- Staff members both obtained **Certified Arborist Certifications** through the ISA (International Society of Arboriculture) as of **April 17, 2025**.
- On **April 8, 2025**, program staff attended a **Spongy Moth Airplane Calibration** event hosted by Al's Aerial Spraying in Ovid, Michigan. Though we did not treat Spongy Moth this spring, we still chose to attend this event as it is a great networking opportunity with others involved in Spongy Moth management, such as the pilots that fly the treatment planes, representatives from MDARD and EGLE, and other Spongy Moth managers from throughout the Midwest.

**\*\*Please see below for a 2025 Ash Tree Treatment Map showing specific locations where Ash Tree Treatment occurred in June of 2025\*\***



### Mosquito Control

**Hiring:** The program hired up to 32 seasonal employees for the summer and held Training Sessions in May and June.

**Spring Aerial Treatment:** Water levels and larval density were considered normal at the start of the spring aerial treatment for larvae in woodlots. Earl's Spray Service applied the granular insecticide *BTI* to over 53,724 acres of woodlots from April 9-22 with mortality rates post-treatment at a remarkable 97%. Weather conditions delayed the completion of the

treatment due to numerous windy days. A foot crew of 6 seasonal employees was brought on April 22 to assist in inspecting smaller tracts of woodlots not included in the aerial project, resulting in 23 additional acres of treatment.

**Summer Treatment Season:** The full crew of seasonal employees began May 8. Over 4" of rain fell through most of the County in May, leading to a variety of mosquito activity and operations. The following projects were successfully accomplished in May-June: finished spring woodlot buffers for non-aerial tracts, completed extended residual treatments of tires, catch basins were treated, started 2-week interval treatment of ditches along the shoreline, roadside ditch treatments following rain events, trained all staff on mosquito habitats and began routine backyard inspections.

Nighttime fogging focused on northern portions of the County beginning the week of May 20 focusing on wooded areas. Regular fogging intervals throughout the County didn't occur until the week of June 17 due to low mosquito counts.

**Data from April 12 - June 25, 2025:**

- Number of catch basins treated: 17,207
- Number of individual property inspections: 2,242
- Number of miles fogged at night: 2,392
- Number of calls to request service for nuisance mosquitoes: 56
- Number of calls to request fogging for special events: 153

**Biology Department:**

- Light Traps in the month of May collected 285 female mosquitoes, mostly spring *Aedes* species. As of June 24, June light traps collected 1,472 female mosquitoes, mostly the summer floodwater species, *Aedes vexans*, and the container species, *Culex restuans*.
- CDC Traps in the month of May collected 759 mosquitoes, mostly species breeding in spring woodlots. As of June 24, CDC traps in June collected 5,002 mosquitoes, of which most were spring *Aedes* species.
- As of June 25, there have been 2,667 female mosquitoes tested for West Nile virus, Saint Louis Encephalitis virus, La Crosse virus, Eastern Equine Encephalitis virus, and Jamestown Canyon virus. One sample of mosquitoes has tested positive for West Nile virus, coming from Bangor Township.

**Fleet/Equipment:** All Ultra-Low Volume foggers were calibrated and droplets measured at the start of May; continued maintenance occurred on program trucks as well as billable repairs to Forest Sustainability and Animal Services vehicles.

A new GIS mapping system has been implemented into the program. The program is utilized in the administrative, larval control, adult control, and laboratory components of the program.

**Meetings/Trainings:** Staff is regularly involved with the Michigan Mosquito Control Association Board of Directors. Staff have standing meetings regarding both GIS software and

with the Midwest Center of Excellence for Vector-Borne Disease. All seasonal staff successfully completed MDARD applicator certification. Aside from an initial 2-week training period with the program, seasonal staff regularly participate in weekly trainings by full-time staff on a variety of topics including ticks, mosquito species, lone worker training, dog safety, spill clean-up, and emergency action plans.

#### Transportation Planning Division

- Maintained discussions on transportation issues with the BCATS Chairman and MDOT Statewide Planning in preparation for the policy and technical committees. Organized, coordinated, attended, and reported on BCATS Technical and Policy Committee meetings. Continued review of various trade journals and transportation planning publications. Continued update to the BCATS Public Participation Plan, including release for public comment period. Prepared quarterly invoice for payment to Bay County per work tasks completed.
- Continued drafting 2026 UWP, brought document to Policy Committee for approval on May 21, 2025. Began local funding resolutions with BMTA, BCRC, CoBC, and Essexville
- Attended TIP Review meetings hosted by MDOT. Hosted BCATS Technical Committee meetings. Submitted BCATS TIP Amendment packages for 2023-2026 TIP. Development of 2026-2029 TIP document and project list. Release for public comment period for the 2026-2029 TIP. Hosted a Public Open House on May 15, 2025 regarding the 2026-2029 TIP.
- Continued GIS efforts for integration with transportation planning activities. Developed map of current/upcoming BCATS road projects. Continued updating the Bay County web page to include new transportation planning information.
- Maintained Asset Management billings. Scheduled PASER training course & completed IBR training in preparation for the upcoming data collection season. Prepared and attended NFC review meeting, 2025 NFC process.
- Continued review of BCATS 2045 Long Range Plan.

Held a non-motorized transportation discussion with citizen at TIP Open House, with MDOT, BCATS, County stakeholders

#### EQUALIZATION

- Verifying and entering sales data for preliminary county sales studies. Reviewing sales studies with local assessors.
- Collecting field data for county appraisal studies.
- Reviewing and verifying sales data for land valuation analysis and economic condition factor analysis.
- Completed and submitted Interim Status Report & Plan of Study (L-4027i).
- Review and process July Board of Review adjustments from all townships and cities.
- Beginning to compile and review Millage Rate Requests (L-4029).
- Personal Property assessment records verification underway in all of Bay County.
- Continued to update County Database with sales and other recorded documents.

- Assigning new parcel numbers for split or combined properties, writing legal descriptions, and updating the Equalization Maps.
- Assisted Township/City Officials, attorneys, title researchers and individual property owners with assessment and legal description questions.

### FINANCE

#### Accounting/Budget

- Prepared finalized, and issued 2024 Year End Audit & Financial Statements
- Attended Audit meetings with Auditor Rehmann
- Prepared 2026 Budget packages and sent to department to begin the 2026 budget process
- Prepared Quarterly Grant Reports
- Prepared Monthly Grant Reports
- Prepared ARPA Reports
- Fund reconciliations for Department on Aging and Health Department
- Worked with Veterans Services Department on their budget and grant applications
- Worked with Sheriff's Office and Corporation Counsel on various Road Patrol budgets
- Worked with a new software company called Debtbook to track and record journal entry transactions regarding capital leases and software subscriptions for Bay County's GASB 87 and GASB 96 reporting
- Worked with various departments on their 2026 budgets
- Working with Bay County's Court Administrator in collecting data about Bay County's trail court costs and funding which is submitted to the State Court Administrative Office and Michigan Judicial Council.
- Attending Union Contract negotiation meetings.

#### Purchasing

- Awarded RFP 2025-01 Jail Inmate Phone and Video Visitation Services
- Released RFQu 2025-02 Retirement Board Actuary.
- Released bids for Landbank 2025-04, 2025-05, 2025-06, 2025-08.
- Released bid RFQu 2025-03 CM and Design Professional for Bay County Community Center Pool Facility.
- Released bid RFP 2025-07 Enterprise Resource Planning Software.
- Completed 130 Purchase Orders.
- Completed all credit card journal entries.
- Completed all monthly recurring invoices.
- Worked with various departments to resolve issues.

#### Information Systems Division

##### Projects:

- Card Access

- Converted and moved all buildings that have proximity card access to a new managed software platform. Each building that has card access is running on the same system which allows for integration into the camera system and uniformity
- Mosquito Control
  - Converted their existing mosquito complaint system to be fully integrated to the County ESRI mapping system so it under one platform.
- 911 Battery Backup
  - Transitioned and implemented a new battery backup at 911 to replace an aging and underpowered battery backup to handle power if there is a generator failure.

Begin working with departments on the 2026 Budget. Analysis of department inventory and gathering requirements to replace aging equipment and further improve technology.

Begin working on upgrades and getting quotes for the audio-visual equipment in the board chambers, court rooms and large conference rooms.

912 tickets were closed by ISD staff.

## HEALTH

### Administration

1. The County has begun the process for 4150 Wilder Road, the home of the future Bay County Health and Human Services Center with Serenus Johnson. In the fall of 2024, the County began creating, reviewing and revising design plans with the architects (WTA/MA) and its identified potential collaborative agencies. The renovation is expected to be completed by mid to late 2026.
2. In early 2025, the Health Department with the United Way of Bay County and the Bay Arenac Intermediate School District will implement the Community Information Exchange (CIE) system for Bay County. The CIE project is designed to engage residents and consumers who are in need of referrals because of basic needs (food, transportation, housing, income, education, safety, etc.) and lessen the burden on individuals and families who must repeatedly apply for assistance. The project is also designed to lessen the amount of time that organizations spend with referrals and make these referrals timelier and more effective. Currently, a prototype of the CIE system has been introduced to the United Way of Bay County within a framework for the software with 2-1-1 of Michigan and the United Way of Michigan.
3. The Health Department, along with its community partners has commenced efforts in completing a Community Health Needs Assessment (CHNA) that will provide a reporting mechanism to review and analyze morbidity, mortality, and pertinent health data regarding the population of Bay County. The CHNA will also be a key factor in deriving a Community Health Improvement Plan (CHIP) with local health and human services providers in the community. CHNA's and CHIP plans are normally generated



every three years, although some topics are done on an as needed basis. The Health Department has recently entered into an agreement to produce a multifaceted CHNA with Artificial Intelligence assistance that will incorporate myriad of data sources to address issues affecting health and well-being of Bay County residents.

### **Children's Special Health Care Services (CSHCS)**

CSHCS provides supplemental insurance benefits and services of a registered nurse to children who have a qualifying medical diagnosis to have improved health outcomes and an enhanced quality of life. With the expansion of individuals from birth to age 26 now eligible for this program, BCHD administers the program to 1353 individuals from Bay County. Twenty Care Coordination cases were completed of which three were new participants to the program

### **Communicable Disease (CD) Division**

The Bay County Health Department remains vigilant in its investigation of all reportable conditions. During this quarter, the CD Division successfully investigated and resolved 758 cases of communicable diseases. Notably, COVID-19 and influenza cases have continued their downward trend, reflecting ongoing public health progress. Additionally, our team has been actively collaborating with the Environmental Health Division and the Michigan Department of Health and Human Services (MDHHS) in the investigation of a Legionnaires' Disease (*Legionella*) outbreak at a local long-term care facility, which tragically resulted in one fatality. This joint effort is nearing completion, and final findings from the investigation will be forthcoming.

### **Environmental Health**

A total of thirty-one septic and eleven well permits have been issued this quarter. Twenty-five onsite inspections were completed in the septic program and two failed systems investigated. Restaurant and temporary food inspections continue, with a total of 147 routine inspections, 27 follow up inspections, 2 complaints investigated, 7 preopening inspections for new restaurants and 22 temporary and mobile units inspections completed.

### **Immunizations**

Immunization clinics were still being offered under reduced hours during staff transition. There were 320 vaccinations administered during this quarter. We have new staff that will begin training shortly and normal hours will be restarted.

### **Personal Health/Family Planning**

The Personal Health Family Planning (PHFP) Clinic is a Title X Clinic that provides health and contraceptive services to woman, men and teens. The clinic has provided services to 245 individuals this quarter.

### **Health Education**

Eat Safe Fish Grant - Community Health Educator continues to conduct outreach on the MDHHS Eat Safe Fish Advisory within Bay, Midland and Saginaw Counties via some outreach events as well as distribution at various businesses and stakeholders.

### **Hearing and Vision Program**

The Hearing and Vision technicians provide hearing and vision screenings in preschools and schools. Children who do not pass the screening are referred to for medical care. Technicians follow up on referrals to ensure children receive medical care. Total number of children screened for Vision: 628. Total number of children screened for Hearing: 626



### Childhood Lead Program

Healthy Homes and Lead Poisoning Surveillance System (HHL PSS) is the MDHHS system to report on blood lead levels for all children in Michigan. In Bay County during this time period, one new individual investigations on elevated blood lead levels were completed. Ten children are being followed by case management services.

### Maternal Infant Health Department (MIHP)

The Maternal Infant Health Program (MIHP) completed 181 visits with clients this quarter through a combination of telehealth, office, and home visits. Of these visits, 34 were with new clients. In addition, MIHP provided care coordination for 43 beneficiaries, which is a billable service through the program.

### WIC ~ Women, Infants and Children Program

The Pinconning WIC Clinic remains closed due to renovation of the building site. Clients are being seen in the Bay City office or by virtual appointments. The WIC clinic has two new WIC employees that are currently attending training and being on-boarded. Outreach to local community agencies, physicians, grocery vendors and local business was done on May 8th and May 9th. Bay County WIC participation was 95.3%, with service to over 2,000 clients each month. WIC redemptions (store purchases) generated to local grocery stores totaled \$437,082.00.

## JUVENILE DETENTION & CHILD CARE SERVICES

Number of intakes 53

Number of discharges 58

Average Daily Population 10

- Per Diem expenses billed to outside jurisdictions amounted to approximately \$79,000 for this quarter. The Juvenile Home continues to accept youth from other jurisdictions.
- Reimbursement for eligible school nutrition meals for this quarter \$7,989.39. The Director continues to manage the School Nutrition Program that provides monthly reimbursement for eligible breakfasts, lunches and snacks for youth. The remaining food costs are reimbursed by the Child Care Fund by 50%
- The Child Care grant has not experienced any budget changes for the fiscal year and has maintained continued programming. There will be an upcoming change in terms of reimbursement for the current software program being utilized to manage all files and reports. The State Court Administrator's Office (SCAO) secured a 4-year contract with the software program the Juvenile Home utilizes. SCAO will reimburse a large portion of the program for 4 years and the parts it does not reimburse the Child Care Fund will reimburse 50%. The Child Care Fund had not supported reimbursement for this software in the past.
- A full-time Youth Development Worker position is open due to resignation on 6/13/25. Currently there are two open positions. There are also open positions for on call YDW

which have been difficult to fill.

- Training for all employees. Topics include MJJAS detention screening tool for one employee; on boarding for new employee; CPR/First re-certification; Know Be4 Cyber Security, Safe Crisis Management re-certification for all employees.
- There was one attempted escape this quarter.
- Juvenile Home staff monitored 174 in person visits; 215 phone visits and 4 virtual visits with youth approved family members/Probations Officers and DHHS Caseworkers.
- Juvenile Home staff monitored 32 court hearings and attorney visits with youth.
- Juvenile Home staff monitored 31 in person or tele-health visits with mental health and substance abuse treatment providers with youth.
- Contracted Medical Provider completed 50 physicals and met with youth 85 times for various medical needs in addition to managing youth medications.
- Supervisors completed 34 Discharge Service Plans, 39 Initial Service Plans and 31 updated service plans.
- The Director attended the following:
  - Supervisor Meetings
  - Child Welfare Leadership Meetings
  - MJDA Administrator's Conference
  - MJDA Quarterly Meeting
  - Bay Arenac ISD Meetings
  - TRI-CAP Meeting
  - Unannounced visits from State Licensing consultant
- Director has completed employee evaluations in compliance with CCI Rules
- Director completed and received approval for updated variance to allow for seclusion of youth on a very limited basis.
- Director received feedback on the Interim inspection from the Department of Child and Welfare Licensing (DCWL) Consultant. There were no findings no corrective action plan is necessary. There were two areas of technical assistance provided.
- Received a positive inspection for food license with no violations on 5/16/25
- DCWL Licensing Consultant, conducted an unannounced quarterly 6/17/25. He spoke with 3 YDWs and met with 3 youth. He also spent time with the Director reviewing the audit report completed earlier this year. While there were no major concerns, the consultant did provide some technical assistance and guidance to help ensure continued alignment with licensing rules. It is regarding rule 400.4152 (c) A brief description of the resident's preparation for placement and general physical and emotional state at the time of admission. Apparently, we need to ask the youth if

they planned to be detained today and if so, what they did to prepare to be detained.

- Maintenance was contacted for various HVAC issues, leaking pipes, youth room issues, fixed lights in the gym, fence gate issue, etc...
- Facility projects include Replacing damaged phones throughout the facility, replacing a laptop, adding an iPad for medication pass for youth by staff.
- Bay Arenac Intermediate School District has been on site for the regular school year. BAISD will also conduct a summer school program.
- There is a hybrid of different churches providing online and in person services.
- Bay Arenac Behavioral Health (BABH) continued services for youth including Tele Health and medication reviews. Liaison reports to the facility to meet with youth weekly
- MSU Extension has resumed meetings with youth on various life skills
- The contracted medical provider met with youth on a variety of issues and maintained medication management for residents.

### MSU EXTENSION

- See attached.



# Bay County MSU Extension Office

## 4-H

The Embryology Project was provided throughout a dozen Bay County schools. There were over 100 Chickens hatched in classrooms; Grades 1-5.

### 4-H Adventure Camp

18 Bay County youth attended an overnight camp experience including, swimming, boating, fishing, biking, archery, arts and crafts, games, campfires, hiking, bouldering, and so much more!

### 4-H Fishing Camp

Fish Camp was held at Bay City State Park. Registration was open to 35 participants to attend multi day program where they received fishing rods, tackle boxes, tackle and other necessary fishing materials.

## Community Nutrition Programs

Bay County's community nutrition programming delivered impactful, research-based education across diverse audiences including youth, individuals with I/DD, the transient/homeless population and SNAP-eligible adults. Programming focused on four core pillars: food safety, healthy nutrition/cooking, physical activity, and local food access.

- 4 Series Healthy Choices workshops
- 3 Series Show Me Nutrition workshops
- 2 Series Cooking Matters workshops

100+ participated completed Nutrition Programming this quarter.

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## Farm Success with Financial Management Education

194 farm families engaged in educational consultations

64,846 readers of articles on financial management topics

695 individuals attended presentation on farm financial management

15,309 downloads of online decision tools

MSU Extension provides comprehensive one-on-one assistance to farmers

## MI sea Grant

This quarter, Michigan Sea Grant efforts in the Saginaw Bay region included:

Expanding Great Lakes education resources on the *Center for Great Lakes Literacy* website ([cgl.org](http://cgl.org)), now featuring 70 filterable lessons.

Supporting Saginaw Bay fisheries through outreach, workshops, 4-H Fish Camps, and advisory committee facilitation.

Participating in the *Public Advisory Committee* for the Saginaw Bay and River Area of Concern.

JULY 22, 2025 | 10-11AM

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## **PERSONNEL & EMPLOYEE RELATIONS**

### **Personnel**

- The Personnel staff posted 40 jobs for multiple vacancies throughout the county.
- The Personnel Director addressed grievances
- The Personnel staff has continued onboarding for summer seasonal hiring for Mosquito Control, Buildings & Grounds, Pinconning Park, the Golf Course and the Community Center including scheduling all pre-employment health screenings. There were a total of 108 employees hired in the 2<sup>nd</sup> quarter
- The Personnel Director collaborated with various departments regarding employment matters
- The Personnel Director continued preparations for negotiations as well as attended closed sessions
- The Personnel Director began negotiations with multiple bargaining units
- The Personnel Director attended MPELRA one-day Seminar
- The Personnel Director attended budget meetings
- The Personnel Director participated in informational meetings with Finance and IT regarding possible ERP Software bid
- Personnel staff processed a total of 13 FMLA, 8 Sick & Accident, and 0 Paid Parental Leave requests
- The Personnel Director and Personnel Staff completed KnowBe4 training
- The Personnel Director and Personnel Staff completed online Verbal De-escalation Training

### **Payroll/Benefits/Retirement**

- Filed and paid all monthly and Q1 2025 payroll taxes including MESC, 941 and Michigan state withholding
- The Payroll/Benefits Supervisor worked on and finalized the calculations for the Health Insurance premiums for active employees effective July 1, 2025
- The Payroll/Benefits Supervisor worked on and finalized the calculations for Retiree Health Insurance premiums effective July 1, 2025
- Processed and distributed payroll EFT/checks
- Educated employees/retirees on benefits
- There were 13 retirements processed in the second quarter by the Retirement Administrator as well as 17 refunds, and 6 death/beneficiary benefits, 14 terminations and 44 new members
- The Retirement Administrator attended the Spring MAPERS Conference
- The Retirement Administrator and the Payroll/Benefits Supervisor provided information to the auditors as requested
- The Payroll Clerk provided information to the auditors as requested
- The Retirement Administrator continues to provide pension estimates to employees as well as continues to respond to numerous FOIA requests
- The Retirement Administrator started working on the actuarial valuation items
- The Payroll Benefits Supervisor and Retirement Administrator participated in the RFP for the Actuary
- The Retirement Administrator entered closing entries for BCERS & VEBA
- Payroll/Benefits Supervisor provided information for the new Statement 101 Compensated Absences required reporting

- The Benefits Administrator Complete a webinar for Hinge Health as well as online training for work comp with CompOne
- The Benefits Administrator had a Zoom meeting/training with LegalShield
- The Benefits Administrator completed online Verbal De-Escalation Training
- The Personnel Director, Payroll Benefits Supervisor and Benefits Administrator met with Brown & Brown for benefits discussion
- Payroll and benefits staff completed KnowBe4 training

### **PUBLIC DEFENDER**

There were a total of **216** new criminal cases opened during the quarter.

The breakdown is listed below:

#### **Assigned Criminal Matters**

Mr. Huber was assigned **33** new felony files

Mr. Hetherington was assigned **37** new felony files

There were **131** new misdemeanor files assigned to;

Mr. Huber: **6**

Mr. Hetherington: **7**

Mr. Bonnell: **118**

**1** new felony violation of probation file was assigned to Mr. Huber and **3** new felony violation of probation files were assigned to Mr. Hetherington.

Mr. Hetherington was assigned **1** misdemeanor violation of probation files while **10** were assigned to Mr. Bonnell

#### **Probate Matters**

There were **10** new Delinquency case assigned to Ms. Caprathe this quarter along with **7** Abuse and Neglect cases. Several Delinquency and Neglect cases continued during this time.

#### **Staff Changes**

No staff changes were made during the quarter.

### **RECREATION & FACILITIES**

The Recreation and Facilities Department submits the following report for the 2<sup>nd</sup> quarter of 2025

During the 2<sup>nd</sup> quarter of 2025, the Recreation and Facilities Department provided day-to-day supervision to the Buildings & Grounds Department and the Recreation Department. Additionally, the department worked on various tasks including but not limited to:

- Trained and onboarded the new Community Center Manager, Juliet Nicholls.
- Developed the bid specs for the Community Center Pool Design Professional and Construction Manager. Bid was released. Bidder walk through was completed.
- Worked through the grant paperwork process for the Community Project Funding for the Community Center Pool Locker room and the Treasurer's blight removal project.

- Continued preconstruction work on the Bay County Health Services Construction project. Contract for construction as signed. Construction began.
- Continued preconstruction work on Animal Services, including VE exercises to reduce overall cost.
- Initiated the Jail Assessment bid.
- Started to finalize the 2026 capital improvement plan.
- Started budget meetings with staff to input the 2026 budget timely.
- Summer programs kicked off including the Summer Recreation Program at the Civic Arena, golf is booming, camping is full, and summer adult hockey leagues, 3-on-3 youth leagues, and other hockey camps are in full swing.

### **Buildings and Grounds**

#### **County Building**

- LED conversion in clerk's office
- Repair and patch holes around County Building - pump room
- Third floor sprinkler head repair
- Third floor pump room repainted
- New chiller pump installed - third floor
- New mini split installed - 8<sup>th</sup> floor state room
- New leibert system - 8<sup>th</sup> floor I.T. room
- Filters changed
- Chiller start-up
- Condensers cleaned
- Third floor remodel / electrical
- Wall for elevator panel cut out - ground floor
- Reroute water line - County Building elevator pit and basement

#### **Law Enforcement Center/911**

- New mini split installed
- TVs hung
- Filter change
- Coils cleaned
- Sheriff Dept and City conference rooms
- Command trailer and generator maintenance

#### **Health Department**

- Maintenance on plumbing fixtures and heating and cooling equipment

#### **Juvenile Home/Mental Health Homes**

- Condensers cleaned - AFC homes
- Counter tops in AFC Home bathroom - Almont AFC
- New hinges and pull-out drawers - Almont AFC
- New mixing valve - Ireland AFC



**Courts**

- Compressors on roof
- Work on swipe card system

**Community Center/Civic Arena/Golf Course**

- Several RTU's repaired - Civic Arena
- Tile floors and drain replacement - Community Center
- Lines painted - DOA / Community Center
- Took ice out - Civic
- Trimmed trees and brush - Civic and Community Center
- Converted DOA bathroom to LED
- Changed out two condenser fans on rooftop - Civic Arena
- Cleaned gutters - Civic Arena
- Water line irrigation - Golf Course

**Fairgrounds/Animal Control/Mosquito control**

- Fairgrounds clean-up
- RV storage removal
- Install dog fence
- Reconnect bathhouse water
- Tear down horse holding pens
- Remove concrete
- Sharpen mower blades
- Tires on mowers fixed

**County Grounds and Other**

- Staff continues to collect unused materials to be taken to 1Bid.US for auction.
- Staff continues to maintain and repair vehicles for Health Department, Parks & Rec., Veteran Affairs, Juvenile Home, and Buildings & Grounds.
- Staff continues to service and repair county equipment.
- Staff continues to respond to miscellaneous service calls.
- Staff continues to collect and deliver mail.
- Ball park spring clean-up

**Pinconning Park**

- Boardwalk repairs
- Water line hook-up at dump station
- Electric pedestal swap
- New water heater installed

**Civic Arena**

- Hours of Ice Rental
  - April - 296 hours



- May - 230.5 hours
- June - 263.5 hours
- 35 participants in adult skate
- Adult League: 11 teams for Spring Season, 28 sub fees collected
- Bay County Hockey Association has 9 house teams and 1 travel team for Spring
- 11 birthday parties
- 104 Drop in Hockey
- 814 public skaters, 492 skate rentals - 60.4% of public skaters rented skates
- Various other users include Mid Michigan Hockey Development Program, Tri Valley Thunder, Bay City Wolves, Saginaw JR Spirit and Gears travel, Midland Hornets Girls, and school groups
- 206 skate sharpeners
- 394 Stick & Pucks
- 730 Skills & Drills

### Community Center

#### Fitness Classes:

Fit Fun	Mon., Weds., & Fri.	9:00am - 9:45am	25 participants per class
Yoga Fit	Tues. & Thurs.	9:30 am-10:15 am	20 participants per class
Chair Fitness	Tuesdays	11:00 am-11:30 am	20 participants per class
Chair Yoga	Wednesdays	11:00 am-11:30 am	15 participants per class

**Open Volleyball:** Tuesdays & Thursdays 9:00 am-12:00 pm, Saturdays 11:30 am-2:00 pm, an average of 12-15 players per session utilize our gym for volleyball. Indoor play concluded May 20 and will resume indoors September 2025.

**Badminton:** Tuesdays 12:30 pm-2:30 pm 12-13 per session through May 13, off for the rest of the summer and will resume in the fall.

**Pickleball:** 816 players for this quarter.

**Volleyball Women's League:** 15 teams played on Tuesday, Wednesday and Friday 6pm-10pm. This series concluded May 13, next series begins September 2025.

**Youth Basketball:** Monday - Friday the small gym is rented for youth basketball 5pm-7pm. The cost is \$3 per athlete and \$5 per coach to use the gym.

**Fairgrounds Usage:** The Pavilion was rented for one pigeon swap meet event and one graduation party.

**Canteen Usage:** Tuesday through Thursday the Canteen serves as a DOA meal site. The Canteen hosted private rentals this quarter for 3 graduation parties and one baby shower.

**Community Center Rentals:** Frequently rented Saturdays and Sundays for baby showers, bridal showers, birthday parties, graduation, parties, celebration of life and other private rentals.

Highlights of events at the Community Center this quarter include:

- In collaboration with the Department on Aging we continue to offer Line Dancing and Pinochle, each \$3 per person on Fridays, as well as a 4-week Mah Jongg series conducted on Thursdays for \$3 per person.
- The Bay Heritage Quilters Guild conducted their quilting show at the Community Center on April 4-5, 2025, bringing hundreds of attendees to our facility.
- State Street Academy conducted Pre Kindergarten Graduation Ceremonies on May 22-23, attended by students, staff, teachers, and family members.
- Bay Area Women's Center 5k9 Run on June 8 utilized the Community Center for race registration and a rest stop for race participants.
- The United Way of Bay County hosted a Senior Fraud Prevention Workshop at the Community Center on June 26, 2025 in conjunction with Huntington Bank, Bay City Public Safety, City of Bay City, and Bay County Department on Aging. The event also featured a food giveaway that was open to the public.

**Summer Recreation Program:** Our team hired 16 seasonal workers in the roles of Summer Rec Supervisors and Counselors, and enrolled 94 participants ranging from 5-14 years old. This year's program began Monday June 9, 2025 featuring a variety of sports, games, and crafts, as well as presentations from Bay County Animal Services, Bay County Library System, Cardio Drumming, American Chemical Society, and a field trip to Bay City State Park Splash Park. The fun continues through July 31, 2025.

### Golf Course

1. Painted blue 200 yard markers on all 18 cart paths
2. Painted white 150 yard markers on all 18 cart paths
3. Painted red 100 yard markers on all 18 cart paths
4. Converted two uncovered golf carts to boxed carts
5. Hosted 13 outings
6. Hosted 4 PGA Jr. League events

### Pinconning Park

Spring of 2025 brought many upgrades and improvements to Pinconning Park. These include:

- Dump station rebuild with new cement and foot pedals.
- Boardwalk upgrades to replace damaged and deteriorating wood.
- Completed repainting and repairing showers.
- Leveled, extended 5 campsites and camper pads with new grass.
- Leveled low areas and trip hazards with top soil and replanted grass throughout the campground.
- Repaired bad areas and applied dust control on campground road.
- Removed (ground) 20 plus tree stumps in campground and park.
- Replaced 4 bad grills in park and cabins.
- Refinish and replace boards on 'rough' picnic tables. An ongoing project.
- New pulleys, belts and mulching kit on riding mower.

- Planted flowers and new wood chips in landscaping throughout park.
- Repaired and replaced broken lights, parts on county truck and snowplow.
- Cleaned up, groomed the beach and purchased new chairs for beach area.
- Kept up with reservations, checking in campers, cleaning facilities and A -1 customer service.